UCCS EMERGENCY INFORMATION

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| **Building Name:** |
| Building No:      | No. of permanent floor occupants:       | **Floor Number:**  |
| Departments occupying floor:       |
| **Floor Safety Personnel**:  |
|  | Name  | Campus Ext: | Other Phone:□ |
| Floor Safety Liaison |       |       |       |
|  Asst. Floor Safety Liaison |       |       |       |
| **Emergency Equipment Locations:** |
| Item | Location(s) on floor/stairwell (if more than there are blanks – just list the closest to your office) |
| AED |       |
| Evac Chair |       |
| Evacuation Pull-Station |       |
| Evacuation Pull-Station |       |
| Fire Extinguisher Location |       |
| Fire Extinguisher Location |       |
| **Are you aware of anyone who resides on your floor who has identified themselves as needing additional assistance during an evacuation?** |
| Name | Office # or Location | Campus Ext: | Other Phone:□ |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
| **Evacuation Information:** *(floor plans located at http://www.uccs.edu/facsrvs/emergency-preparedness-floor-plans.html)* |
| **Outside Assembly – primary location**:       |
|  Alternate location:       |
| **Shelter In Place Area - primary location:**  |
|  Alternate location:       |
| **Other individuals to be contacted (Name):** | **Phone No:** |
|       |       |
|       |       |
| **Emergency Contact Information:** | **Campus Ext:** | **Outside Phone:** |
|  UCCS Police | x 3111 | 255-3111 |
|  Fire / Medical (life threatening) / HAZMAT | x 911 | 911 |
|  Facilities Services | x 3313 | 255-3313 |
|  University Communications & Media Relations  (UCMR): All media information or inquiries should be directed  to UCMR, particularly during an incident or emergency. | x 3439 | 255-3439 |

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