

Safety Management Team Meeting Minutes

Fall 2018

Date: October 16, 2018

Time: 09:00 – 11:00 am

Place: Cucharas 105

1. Introductions & Minutes
2. (CN) Introductions and new space
 - Jamie Duvall
 - Debbie O’Conner
 - Jasson Roeglin
 - Tony Pitts
 - Brent Wallace
 - Johnny De La Cruz
 - Tucker Walsh
 - Damin Bowen (Aux)
 - Ryan Wong
 - Emily Lane
 - Brett Mayer
 - Chuck simmons
 - Mark Means
 - Rick Landis
 - Jeff Reed
 - Scott Smith
 - Nick Henning
 - Ashley Klug
 - Kelley Hixson
 - Cindy Norton
 - Tyler Palam
3. EHS Updates
 - Lab signage – 37 submitted approx. 153 more needed – a few modifications – noting locations of SDSs, all signs will say contact DPS after hours
 - CN – how do we want to put the signs up?? Jeff – double sided tape and laminated
 - CN –replacing NFPA diamonds
 - Tony Pitts – have we had any instructions or teaching with custodial or facilities to understand new signage and reactions? CN – will cover it with group
 - Haz waste labeling – given labels
 - CN – new standardized labels. 2 types of labels and sent 10 of them out to everyone. Copy center has labels to print for you.

Brett – If its an environmental hazard, is it toxic? CN – yes they are broad topics

Brett – Does in process waste also have to have the label? CN – yes

Brent – If its mixing do you mark both? CN - yes

Hazardous Waste Disposal – RFP

- 4 companies have submitted responses to the RFP

In conjunction with Boulder and Anschutz, there are 4 companies that submittal proposals. Can pick different vendors if need be, but typically don't.

Annual Hazmat/Assembly Inspections

- 12 areas
- Pre-inspections - 84 items
- Actual inspection – 10 items

It was a brand new inspector. Extension cords, signage, etc. Closed them all out with only one 10 minute inspection.

Debbie – When were the inspections? CN – Aug and September

Brent – will it always be the same inspector? CN – unknown. Not the inspector we were expecting.

SS – hopefully to only have one inspector for the campus due to specialized equipment and thanked everyone for their work.

Lab Inspection Follow-ups

Still working with labs to follow-up on items from last spring

PPE Guidelines

- Trained against them for fall training
- Worked with Lane/Nursing to incorporate items appropriate to their applications

There are 2 matrices. Standards for labs and work centers. Tasks specific takes precedence, otherwise its based on the space you're in. Updated matrices with clinical PPE so need to reupload.

Debbie – how are we educating the lane center? Have a directors meeting soon maybe we can roll it out then.

4. Annual Lab Safety Training

Summary of Fall training

At 218 this date in time, expect to get more with online training. Everything is in canvas at this point. Survey had good response across the different groups. There were individuals who scored low on the topics were applicable, but most of those individuals didn't attend the right training. Don't always know what they need or how it is applicable. Shared the comments of the survey with all attendees. CN asked for everyone to review and look at comments and provide feedback

Debbie – what games did you play? CN – depends on the class, but safetyland, jeopardy, bingo, etc.

Cindy will be talking to Brett and Brent about TAs and instructors in the same class.

Things to look to change:

- Length of refresher
- Breaking refresher into maybe more groups
- Breaking TA into various disciplines – offering multiple sessions
- Revising hands on portion of TA and A&P training

5. Revamping of EHS Website and Associated Documents

Trying to keep redundancies down and make sure that all programs that apply to all groups across campus are standalone pieces.

- Hazardous Materials Management Program
 - Hazardous Materials Management Plan
Hazcom, storage requirements, labeling, etc.
 - Biosafety Management Plan (same as above)
 - Lab Safety Plan
Hazards specific to labs and unique equipment, etc.
 - Hazmat Inventories
 - Radiation Safety
- Waste Management
 - Waste Management Plan
 - Includes universal, hazardous, medical, biological waste streams
- Physical Hazards Program – let Kelley talk about this
- Fire Protection
- Training - matrix with various training options based on what you do and/or where you work
- Personal Protective Equipment – matrix that covers you regardless of where you are working based on what you are doing – minimum requirements for some areas

6. Physical Hazards – Occupational Safety

7. iAuditor

8. Round table discussion – safety concerns – where are we going